

INSTRUCTIONS FOR A PRE-CONSTRUCTION PERMIT

1. COMPLETE THE APPLICATION INCLUDED WITHIN THIS PACKAGE. BECAUSE THIS IS AN ALL PURPOSE PACKET, YOU NEED ONLY COMPLETE THE STEPS THAT PERTAIN TO YOUR PROJECT.
2. SUBMIT A SKETCH ON THE ENCLOSED FORM SHOWING THE EXISTING OR PROPOSED BUILDING ON THE LOT AND ALSO FRONT, REAR, AND SIDE SETBACKS, ANY ACCESSORY STRUCTURES. THE SKETCH SHOULD SHOW ALL DIMENSIONS AND SHOULD BE SIGNED AND DATED. FISHING CREEK TWP DOES NOT HAVE ZONING. COUNTY PLANNING SHOULD BE CONTACTED WITH SPECIFIC QUESTIONS. PAY ALL APPLICABLE FEES.
3. SHOULD THE PROJECT BE IN THE FLOOD ZONE, CONTACT THE FLOODPLAIN ADMINISTRATOR, TRI-COUNTY COG, 570-784-8654. YOU WILL NEED A PRE-CONSTRUCTION PERMIT FROM THE TOWNSHIP PRIOR TO CONTACTING THE COG.
4. OBTAIN A SEWER PERMIT FROM THE FISHING CREEK TOWNSHIP SEWAGE ENFORCEMENT OFFICER, JAMES MCDEAVITT 570-784-9171.
5. SUBMIT AN APPLICATION FOR A DRIVEWAY PERMIT WHICH MUST BE REVIEWED AND APPROVED BY THE TOWNSHIP ROADMASTER.
6. CONTACT THE TRI COUNTY COG IBC OFFICE BEFORE BEGINNING YOUR PROJECT TO DISCUSS YOUR PLANS. A PERMIT MAY NOT BE NECESSARY FOR ALL CASES. THE NUMBER FOR THE COG OFFICE IS 570-784-8654. (COG INFO ATTACHED).
7. THE TRI COUNTY COG IBC OFFICE WILL PERFORM ALL BUILDING INSPECTIONS INCLUDING THE EXTERIOR SEWER LINE.

THE UNDERSIGNED, HEREBY CERTIFY THAT I AM AWARE OF THE RULES AND REGULATIONS OF FISHING CREEK TOWNSHIP AND HEREBY AGREE TO ABIDE BY THEM WITH FULL KNOWLEDGE THAT ANY VIOLATION OF SAID RULES AND REGULATIONS WILL BE CAUSE FOR THE REVOCATION OF THIS PERMIT.

Signature _____ Date _____

IT SHALL BE THE RESPONSIBILITY OF THE APPLICANT IN ALL CASES TO FURNISH ADEQUATE INFORMATION AND TO CERTIFY THAT THE PROPOSED USE WILL COMPLY WITH ALL REQUIREMENTS OF FISHING CREEK TOWNSHIP AND ALL OTHER APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS.

THE PERMIT MUST BE VISIBLY POSTED ON THE SITE FOR THE DURATION OF THE PROJECT.

THE CONTRACTOR AND SUBCONTRACTORS PERFORMING THE WORK STATED IN THIS PRE-CONSTRUCTION PERMIT WILL BE HELD LIABLE FOR ANY DAMAGE RESULTING TO TOWNSHIP PROPERTY DURING THE COURSE OF THIS WORK. THIS INCLUDES, BUT IS NOT LIMITED TO ROADS, DITCHES, SWALES, EASEMENTS, AND RIGHT OF WAYS. DAMAGED TOWNSHIP PROPERTY MUST BE RETURNED TO ORIGINAL OR BETTER CONDITION BEFORE COG WILL ISSUE AN OCCUPANCY PERMIT.

APPLICATION FOR PRE-CONSTRUCTION PERMIT
FISHING CREEK TOWNSHIP, COLUMBIA COUNTY, PENNSYLVANIA

Date Submitted _____

Permit Number _____

IS THIS PROPERTY IN THE FLOOD ZONE? YES _____ NO _____ (If yes, contact Tri County COG, 570-784-8654)

Property Owner _____ Phone Number _____

Property Owner Address _____ Email _____

Property Location _____

Property Parcel # _____ Long/Lat/Elevation _____

The undersigned applicant hereby applies for a permit to:

Proposed use:

- | | | | |
|--|-----------------------------------|--|---|
| <input type="checkbox"/> New Home | <input type="checkbox"/> Pool | <input type="checkbox"/> Recreational Cabin** | <input type="checkbox"/> Single Family Dwelling |
| <input type="checkbox"/> Addition to Home | <input type="checkbox"/> Fence | <input type="checkbox"/> Elevation (Not in Flood Zone) | <input type="checkbox"/> Recreational Cabin** (Notarized Affidavit) |
| <input type="checkbox"/> Remodel | <input type="checkbox"/> Sign | <input type="checkbox"/> Solar Panels | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Deck/Porch | <input type="checkbox"/> Driveway | <input type="checkbox"/> Demolition | <input type="checkbox"/> Preliminary Flood Permit |
| <input type="checkbox"/> Garage/Shed/Carport | <input type="checkbox"/> Barn | | |

Submitted herewith is a dimensioned plan on the enclosed form of the lot showing proposed work and/or existing structures.

Description of proposed work including building dimensions _____

Estimated cost of proposed work _____

Signature of Applicant or Agent _____

Contractor _____ Phone _____

Address _____ Email _____

Pre-construction Permit Officer

Date

Total Permit Fee _____

Cash

Check # _____

FISHING CREEK TOWNSHIP
3188 SR 487
ORANGEVILLE, PA 17859
PHONE: 570-685-5900
EMAIL: fishingcreektownship@gmail.com

A. The Contractor is a contractor within the meaning of the Pennsylvania Workers' Compensation Law.

Yes

No

If the answer is "yes" complete Sections B and C below as appropriate.

B. Insurance Information OR Furnish Certificate of Insurance from Insurance Agent.

Name of Contractor _____

Federal or State Employer Identification Number _____

Name of Workers' Compensation Insurer _____

Workers' Compensation Insurance Policy Number _____

Policy Expiration Date _____

C. Exemption

Complete Section C if the applicant is a contractor claiming exemption from providing workers compensation insurance

The undersigned affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania Workers' Compensation Law for one of the following reasons, as indicated:

Contractor with no employees. Contractor prohibited by law from employing any individual to perform any work pursuant to this building permit unless contractor provides proof of insurance to Fishing Creek Township.

Religious exemption under the Workers' Compensation Law.

Signature _____

Print Name _____

Address _____

REAR PROPERTY LINE

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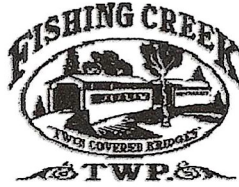
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FRONT PROPERTY LINE

ROAD

¹Locate all structures with a solid line

²Locate proposed structures with broken line



FISHING CREEK TOWNSHIP PERMIT FEES

Applications for a Pre-Construction Permit shall be accompanied by a fee, payable to the Township, based upon the estimated cost of proposed construction as determined by the Permit Officer at the following rates:

Building/Construction Permits

*\$0.00 to \$2,000.00	\$40.00
*Each additional \$1,000.00 or part thereof beyond the first \$2,000.00	\$ 2.00

Additional Permit Fees

- 1) Driveway Permits - \$35
- 2) Permits for Demolition - \$40
- 3) Permits for cabin (recreational use only) - \$40

*Auxiliary Structures under 500 square feet without electric or septic
A permit is required, but there is no permit fee.

Please Note: Any construction started without proper permits will result in the doubling of fees for the permit!

******A Pre-construction Permit is required from the Township before a Floodplain Permit can be issued.******

Floodplain Administrator for Fishing Creek:
Tri County COG – Phone: 570-784-8654

Floodplain Development Permit – Long Form

*\$0.00 to \$2,000.00	\$65.00
*Each additional \$1,000.00 or part thereof beyond the first \$2,000.00 (Additional Permits are Required)	\$ 2.00

Floodplain Development Permit – Short Form FREE

No construction of any kind in the Floodplain should be started without permits and approval from the Floodplain Administrator.



TRI-COUNTY COG IBC INSPECTION SERVICE

STEPHEN G. BIELSKIE, SR.
Administrator

170 Train Street • Bloomsburg, PA 17815
Phone 570.784.8654 • Toll Free 866.784.8654
Fax 570.784.8656 • Email: main@tricitycog.com

September 2025

Congratulations on your preconstruction permit.

Now you must determine if you need a building permit from Tri-County COG IBC Inspection Service. Below is an outline for Residential permits. **ALL commercial properties require a building permit for everything.**

You will need a permit for the following:

- ❖ New home construction – Checklist attached as to what you will need to bring when applying for your building permit.
- ❖ Any additions to an existing home, changing the foot print of the existing structure.
- ❖ Detached structures over 500 sq. ft., ex. garage, carport, pole building or pavilion. (Fishing Creek Twp)
- ❖ Improvements/repairs that affect the height, width and length of your home.
- ❖ Adding or replacing a deck or porch that is supporting a roof.
- ❖ Adding or replacing a deck or porch over 30 inches in height.
- ❖ Installing or replacing a mobile, manufactured or modular home.
- ❖ Solar systems – Roof & ground mount
- ❖ Fences over 6 ft. in height.
- ❖ Retaining walls over 4 ft. in height.
- ❖ In-ground pools.
- ❖ Above ground pools or spas capable of holding over 24 inches.
- ❖ Any modification to a structure that requires relocating or installing a header.
- ❖ Any work being done in the flood zone.
- ❖ Demolition of any structure

You will not need a permit for the following:

- ❖ Interior improvements/repairs unless it effects the structure or egress of the building.
- ❖ Roof replacement unless it effect's the structure (replace trusses).
- ❖ Siding replacement.
- ❖ Window replacement unless it effects the structure of your home, ex. if you have to move the header above the window than you will need a building permit and have it inspected.

All new or reconnection of electrical service will require an inspection.

Most important, if you are not sure if you need a building permit please call 570-784-8654 or email main@tricitycog.com we will be glad to answer any questions for you.